

ATTENDEES:	President:	Robert Goodland
	Vice President:	Neil Parrott
	Past President:	John Berghuis
	Secretary-Treasurer:	Dominic Howard
	Executive Director:	Paula Baggs (Scribe)
	Councillors:	Helen Davis
		Ray Guy
		Garry Temple
		Wilfred Thorne
		Cory Tucker [Absent]
	Public Member:	Wayne Follett

1. REVIEW & DISCUSSION

1.1 Certificate of Authorization for 2018 – Allnorth NL Surveyors

Ray Guy was not in attendance for this discussion.

The Legal Opinion (28 pages) as requested on December 14, 2017 and received January 26, 2018 as prepared by our lawyer Gus Bruce, was reviewed and discussed. Our legal council confirmed that By-law 19.2.2 and 19.2.3 are legally enforceable under the Newfoundland Land Surveyors Act, 1971 and do not violate any other legislation (of general application) of Newfoundland and Labrador and /or Canada. However, he did note that they *may not* stand a challenge. After some discussion, council made the following motion:

MOTION: Be it moved that council grant Allnorth NL Surveyors a 30-day extension from today's date (February 9, 2018) to provide the Association with its 2018 Certificate of Authorization Application for review and approval.

Moved by: **Dominic Howard, NLS**

Seconded by: **Garry Temple, NLS**

Carried.

2. Meeting Opening

2.1 Robert Goodland, President welcomed all to the meeting.

2.2 Regrets for Noting

Cory Tucker sent regrets.

2.3 Review & Accept AGENDA

The AGENDA was reviewed with one addition under Other Matters for Noting 4.5.2 Inquiry from Neil Parrott – Summary of ANLS Students and their Sponsors.

MOTION: Be it moved that the amended AGENDA for February 9, 2018 be accepted.

MOVED BY: **Wayne Follett, NLS**

SECONDED BY: **John Berghuis, NLS**

Carried

2.4 Review Minutes – **December 8, 2017**

Standard round table discussion of December 8, 2017 Council Minutes.

2.4.1 Errors and Omissions for noting:

No errors or omission but typo corrected.

2.4.2 Matters Arising from the minutes -

There were no matters arising from minutes.

2.4.3 Accept Minutes – December 8, 2018

MOTION: Be it moved that the December 8, 2017 Minutes be accepted.

MOVED BY: **Wilfred Thorne, NLS**

SECONDED BY: **Neil Parrott, NLS**

Carried.

2.5 Review Action Item Register (AIR) – February 9, 2018

The AIR was reviewed with the following actions noted and ongoing.

- Practice Review – changes have been made to the QA/QC document as of December 8th and sent to council.
- Deceased / Retired Members Policy
Secretary/Treasurer reviewed wording which was approved by council. The policy on-line will be updated to reflect same. Notify members of change.
- ANLS Strategic Plan – Wayne Follett reiterated the importance of a Strategic Plan and suggested that this be discussed at the AGM or Regional meetings with membership.
- By-law committee – Helen to discuss under 3.2.2. discussion.
- Ongoing relationship with NL Government since the Crown Land move. Rob has been in the Crown Lands office and met with Tara Morgan, Director of Crown Lands and he has had a conversation with Gerry Byrne, Minister of Fisheries and Land Resources, but nothing to report at this time. Robert noted that Crown Lands is getting settled in their new office environment in Corner Brook. To date he has not set up a meeting with Gerry Byrne.
- ANLS Building Fund initiative – ongoing.

3. **Matters for Presentation**

3.1 Executive Reports -

3.1.1 **President's Report:** Robert Goodland – verbal report

Rob noted that he had been sick and was unable to attend the New Brunswick AGM January 17, 2018 however he was scheduled to go to British Columbia, March 13, 2018. As he noted in the AIR update he will continue his effort to get a meeting with the Hon. Gerry Byrne to open dialogue between him and the ANLS liaison committee.

3.1.2 Vice President's Report: Neil Parrott – no written report

- Continued conversation with the president to discuss ongoing issues
- Meeting with Paul Burgess, QC, President of the Law Society
 - Discussed Title Insurance issues
 - Registry of Deeds issues
- Meeting with Mayor of Goose Bay

3.1.3 Past President's Report: John Berghuis –

- Chaired the Central Regional Meeting on December 14, 2017. There were only 6 or 7 members in attendance but noted that there were no contentious issues brought forward.
- By-law 19 was discussed and both sides were heard. One side has a fear of big companies coming in and taking over while the other side noted that not everyone wants to be a company owner.

3.1.4 Secretary Treasurers Report: Dominic Howard

3.1.4.1 Financial Update

No Actuals were presented as it's only been one month since the roll over for our year end and there were only a couple of expenditures during January.

3.1.4.2 Marker Update as of February 1, 2018

Marker sales currently are on par with projected numbers.

3.1.4.3 Discipline Report –

Discussion on suspension of *member* -

As of today's, meeting, the *member* has not responded to council's letter dated November 23, 2017. This letter served the *member* with a copy of the Findings on File 259 2013 1, along with Invoice # 2658 in the amount of \$19,405.13; \$1,725.00 was due and payable on December 23, 2017 with the remaining balance of \$17,680.13 due and payable on January 23, 2017.

Council instructed Dominic Howard, as Registrar to remove this *member* from the register as of February 9, 2018 as a practicing Newfoundland Land Surveyor and to advise him he is prohibited from practicing as a Newfoundland Land Surveyor and that he will remain struck from the Register until he has been reinstated pursuant to a review by the council. Also advise the member that his stamp is to be returned immediately.

3.1.5 Registrar's Report: Dominic Howard

3.1.5.1 Bring forth Internet Vote for Recording in Minutes – Extension 2017 COA –
Allnorth NL Surveyors

MOTION: Be it moved that council, at its' discretion, can extend the Certificate of Authorization for 2017 of a company for a time period determined by council. This extension will apply until the validity of By-law 19.2.3 is resolved.

MOVED BY: *Dominic Howard, NLS*

SECONDED BY: *John Berghuis, NLS*

Carried.

3.1.5.2 Bring forth Internet Vote to get one legal opinion from ANLS legal council

MOTION: Be it moved that council to request one legal opinion with respect to the enforceability of by-law 19.2.3 from Gus Bruce, ANLS legal council.

MOVED BY: *Wilfred Thorne, NLS*

SECONDED BY: *Neil Parrott, NLS*

Carried.

3.1.5.3 Medical Note – Patrick Holden

Council was made aware that a medical note from Mr. Holden's doctor has been received.

3.1.5.4 List of companies / firms / partnerships holding a Certificate of Authorization for 2018

MOTION: Be it moved that the following companies are approved for a Certificate of Authorizations for the period of January 1, 2018– December 31, 2018 as per By-Law 19 and Section 25(1) of the Land Surveyors Act, 1991.

MOVED BY: *Dominic Howard, NLS*

SECONDED BY: *John Berghuis, NLS*

Carried.

Allnorth NL Surveyors
(30-day extension)

Control Surveys Limited

Aubrey K. Burt Surveys Ltd.

D. W. Vallis Surveys

Barrow & Hodder Surveys Ltd.

Don Nolan Surveys

Brown & Way Surveys

Edwards & Assoc. Ltd.

Campbell Surveys

Enos Fudge Surveys

City of St. John's	G.M. Fitzgerald Surveys Ltd.
Garry Temple Surveys Ltd.	Pittman Surveys and Consulting Ltd.
Gerard Butler Surveys	R. Davis Surveys Ltd.
Goodland Surveys	R.P. Noseworthy NLS
J.L. Dunphy Surveys	Red Indian Surveys Ltd.
Hayes Surveys Ltd.	Richard G. King Surveys Ltd.
Jon E. Williams Surveys	Richard Young & Assoc. Ltd.
Legge Surveys Ltd.	Robert Power
M. R. Duffett & Assoc. Ltd.	Ronald Collins
Martin Surveys & Land Services Inc.	Scott Murphy Surveys
Max Sullivan Surveys Ltd.	Stephen Burt Surveys Ltd.
McElhanney Land Surveys (NL) Ltd.	W. Harris Surveys Ltd.
Michael S. Nolan	W.J. Thorne Surveys Ltd.
N.E. Parrott Surveys Limited	Wayne Hodder Surveys
Newfoundland and Labrador Hydro	William Doyle & Assoc. Ltd.
Norman & Parsons Surveys Ltd.	Yates & Woods Ltd.
Paul Bennett	

3.1.5.5 Request for Life Membership – Rennie Wakeham

Rennie meets the requirements of By-Law 8.3 and is looking for approval by Council for Life Membership.

MOTION: Be it moved to approve Rennie Wakeham, NLS as a Life member of the Association.

MOVED BY:

Wilf Thorne, NLS

SECONDED BY:

Garry Temple, NLS

Carried.

- 3.1.6 New Articling Student – Dana Reid [Janeil Parrott, NLS]
Dominic presented letter to council dated May 29, 2018 – **Dana Reid** Articles. The Board of Examiners made a motion to set the period of articles for a term of twenty-four (**24**) months starting **April 17, 2017**. Dana is currently employed full time with N.E. Parrott Surveys Ltd. under the direct supervision of Janeil Parrott, P.Eng, NLS.

MOTION: Be it moved that council accept the recommendation and to accept the article terms as set by the Board of Examiners for Dana Reid.

Moved by: *Dominic Howard, NLS*

Seconded by: *Helen Davis, NLS*

Carried.

NOTE: At the typing of these minutes Dana Reid is no long an articling student with ANLS. Mr. Reid has decided to leave Newfoundland and Labrador and return to Nova Scotia. The Board of Examiners have been notified.

3.1.7 **Executive Directors Report:** Paula Baggs

ADMINISTRATION –

- Focus was on ANLS AGM details and preparation.
- Non-compliance letters prepared and sent (LandGazette / MCPD program)
- Audit preparation
- Web updates
- New Geomatics Student hired

COMMUNICATION –

The following E-mailer's and Communiqués were sent to Membership and posted on our website:

E-mailers –

- January 5, 2018
- February 16, 2018

Meetings Attended –

- AGM Committee Meeting, Monday, January 8, 2018, 4:00 p.m.
- MCPD Committee Meeting, Wednesday, January 24, 2018, 4:00 p.m.
- Land Gazette Technical Committee Meeting, Wednesday, January 31, 2018, 4:00 p.m.
- MCPD Committee Meeting, Wednesday, January 31, 2018, 5:00 p.m.

3.2 Committee Reports –

3.2.1 AGM Update – Paula Baggs

Cory was not in attendance; however, council was informed that the committee held their first meeting on January 8, 2018. The Budget and the AGM activities have been set. On-line Registration is planned to be open around February 15, 2018.

3.2.2 By-Law & Regulation Review - Helen Davis

Helen presented proposed by-law amendments to By-Law 8 and 18. The committee are continuing their review of the Regulations and will bring back recommendation to council after their next meeting. The proposed by-laws will be presented at the AGM.

3.2.1 Review Rationale Document

The by-law rationale document was recently received and will be reviewed at the committee's next meeting.

3.2.3 Crown Lands Working Committee – Ray Guy

The ANLS / CL Working committee had a meeting Wednesday, January 24, 2018. This meeting was to review of items that had already been done as there were new members attending the meeting. The committee has now prepared with some Action items. Wayne Hodder and Robert Locke are to review the Standards to ensue discussed changes were noted. The committee is looking at getting rid of the CL Checklist and to use the QA/QC check list.

3.2.4 Land Gazette Technical Committee Update – Wilf Thorne

The Land Gazette Technical Committee held a meeting on January 31, 2018, where they were presented with the statistics on the compliance or non-compliance of ANLS members. Council discussed the stats presented along with By-law 17 and actioned that all non-compliant members be sent a letter advising them that a review of the ANLS LandGazette Statistics from June 1, 2017 to December 31, 2017 shows that they are non-compliant with By-Law 17. Inform members that non-compliance may result in further disciplinary action unless satisfactory reasons are received in writing by March 31, 2018.

3.2.5 MCPD Report – Dominic Howard

Council reviewed the MCPD Report as presented by the committee. Dominic to follow-up and send letters to non-compliant members.

3.2.6 Nomination Report – John Berghuis

John Berghuis presented the nominees for the 2018-2019 Ballot and informed council that the committee could not find a member to fill the position of Vice President.

Therefore, as per By-law 4.11 the chair of the nominating committee will conduct an election of officers for this position which will take place during the Business meeting at the AGM.

3.2.7 Quality Assurance Committee – Neil Parrott

No further work has taken place since the December meeting; however, it was requested that the information completed by Wilf Thorne a number of years ago be located and sent to the committee for their review.

ACTION: Locate Wilf Thorne's information and pass along to the QA/QC committee

3.2.8 PSC Update – Ray Guy

Nothing new to report currently. Ray will be making a presentation at the AGM in April.

4. Matters **for Noting:** Robert Goodland

4.1 **Ongoing Business** – Items listed here were previously discussed earlier in the meeting.

4.2 Purchase of Own Building – nothing new to add.

4.3 Incoming Correspondence –

All correspondence was reviewed, and appropriate responses have been noted.

4.4 Neil requested a summary of ANLS Students, which Garry Temple, Chair of the BOE addressed.

5. Meeting Finalization

5.1 Review Actions

Actions were reviewed and will be added to the AIR.

5.2 Next Meeting Date

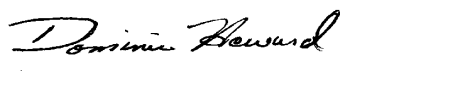
The next Council Meeting is scheduled for **Friday, April 12, 2018.**

Respectfully submitted,


Robert Goodland, President

April 12, 2018

Date



Dominic Howard, Secretary-Treasurer

April 12, 2017

Date